

# ORDWAY PARK

## Facility Use Agreement

An Agreement to Ensure the Protection and Preservation of Ordway Park

The Friends of Ordway Park (FORPARK), an appointed committee of the Town of Hampstead, reserves the right to allow or disallow any function for reasons not specifically stated below. Approved 2/26/01 Board of Selectmen.

In return for the use of Ordway Park, Main Street and Depot Road, Hampstead, NH, on (date) \_\_\_\_\_ between the hours of \_\_\_\_\_. I/we agree to abide by the following conditions:

1. Requests for use must be submitted to the committee contact for park use 45 days in advance of any event. Each request will be considered at the next regularly scheduled meeting.
2. Requests must include a person responsible for compliance with the agreement. Adult supervision and an adult responsible is required for any use agreement for an event involving minors.
3. No open fires please, without the specific approval of FORPARK.
4. No alcoholic beverages are allowed within the premises, excepting wine for toasts at wedding receptions or other appropriate occasions. Such exception must be specifically approved by FORPARK and attached.
5. The user is responsible for clean-up after animals.
6. Any tents, portable toilets, and dance floors are the responsibility of the user and must be removed within 24 hours of the function or event. Placement on site is at the recommendation of FORPARK.
7. Upon completion of the function or event, the park must be returned to its prior state. The user must provide trash receptacles and/or bags and must clean up immediately after the function or event. No trash or garbage of any kind may be left in or near the park.
8. Users will be held responsible for any and all damage sustained during the function or event.
9. The user is responsible for notifying the Town of Hampstead Police Department. The user will work with the HPD to ensure the health and safety of

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the public.

- 10. The user affirms the he/she has received a copy of the Town of Hampstead liability disclaimer and understands that neither the Town of Hampstead nor FORPARK acknowledges any responsibility for the safe conduct of any event or function.
- 11. The use of Ordway Park for any commercial venture is at the discretion of FORPARK, with the concurrence of the Board of Selectmen.
- 12. For any non-commercial use, a donation to Ordway Park is suggested.
- 13. The user agrees to observe any and all posted park regulations. The user agrees to comply with the Town of Hampstead noise ordinance, and any other applicable local ordinances.
- 14. Ordway Park is a public park. The user realizes and accepts that FORPARK does not undertake to close the park; FORPARK does expect any other users to respect the authorized event or function and to comply with any and all posted park regulations.

In signing this agreement, the user indicates acceptance of the above conditions, as well as any other further conditions or exceptions appended below, and assumes the responsibility to respect the park, both for themselves and for all in attendance.

\_\_\_\_\_  
Name of User

\_\_\_\_\_  
Date

\_\_\_\_\_  
Person Responsible

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Contact Phone(s)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Specified Use

Attachments:  
Yes\_\_\_\_\_ No\_\_\_\_\_

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Commercial venture:  
Yes \_\_\_\_\_ No \_\_\_\_\_

Fee: \_\_\_\_\_

Additional information: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Designated representative: \_\_\_\_\_

Approval of FORPARK: \_\_\_\_\_

Date of Approval: \_\_\_\_\_

Approval of Board of Selectmen: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Approval: \_\_\_\_\_

Comments: