

**BOARD OF SELECTMEN  
MEETING MINUTES  
January 12, 2015**

**PRESENT:** SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

Visitors: P. Williams (Tri Town News), J. Worthen, P. Carideo, Proc Wentworth, J. Guthrie, Victor Topo (CLM), Deborah Bartley, (Lamphrey Health Care), Jack McSheehy (Vic Geary Center), M. Swiderski, J. Bassett.

The meeting was called to order at 7:00 pm following a nonpublic session from 6:30 pm

**Public Announcements**

- The Public Hearing on the budget will be held in the town office on Wednesday, January 14<sup>th</sup> at 7:00 pm.
- The Selectmen thanked the Hampstead Garden Club for the beautiful holiday decorations on the various town buildings.
- Friday, February 6<sup>th</sup>, Deliberative Session at 7 pm at the Hampstead Middle School.
- Compost bins are available at the Town Offices. The cost for each bin is \$50 each.
- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

**Visitors Comment**

*J. Guthrie*- Mr. Guthrie reported that he recently attended the meeting of the School Board in which they briefly talked about leasing the old police station. He stated that the School Board showed concern with the structure of the building and Mr. Guthrie asked if an engineering study had been done to see if there are any structure issues in the building. He heard there were concerns with termites and oil spills among other things. He also asked if there might be info from the building committee regarding the structure of the old station. He was looking to see if there was anything official to say what the potential costs would be. He also asked what happens with the building if the school board doesn't move forward with a lease. He stated that he felt it would need to be brought up to an acceptable level for whatever use is brought forward. Chairman Murphy responded that a study had not been done to his knowledge. Mrs. Theriault reported that the School Board was one of the options they had come up and due to the proximity to the school went in that direction first. She said that the School Board knew there would be some cost involved with updating the building. Mr. Guthrie said that when he left the School Board meeting it felt like the unknown was a barrier from moving forward with leasing the building and the costs thrown out there were from \$25,000 and up. He also stated that he hopes that this Board takes the initiative to get the building up to snuff to be a good landlord for whomever uses it. Chairman Murphy responded that the timing is difficult whereas it is budget time and a lease would be as is. Selectman Lindquist stated that the structure can't be that bad because the police were in there until November. Mrs. Theriault said that she was told the School Board would discuss it at their January 27<sup>th</sup> meeting. Selectman Hartung said that there is nothing special about the building and that maybe it would only need a house inspection. Mrs. Theriault stated that the offer was made to the School Board first for their use. There are other options to look at including razing the building.

**Department Heads**

*Planning Board- Chairman Paul Carideo*

Mr. Carideo announced that he had received a resignation from Bill Weber effective 1/5/15. He asked the Selectmen to accept the resignation and hoped that the open seat would be on the 2015 warrant.

**Selectman Lindquist motioned to accept the resignation with regret. Selectman Hartung seconded the motion. The motion passed unanimously.**

Mr. Carideo noted that there will now be three positions on the ballot for the Planning Board, one for two years and two for three years.

### **New Business**

#### **Center for Life Management (CLM) – Victor Topo**

Mr. Topo the President and CEO of CLM was present tonight to ask the Town of Hampstead to continue to support the work that they do. Their request for funding is on the warrant as a separate article this year for \$6,000. He noted that Hampstead has been a longtime supporter of their program and it is more important now with all the mental health needs they are facing. He said that there were 172 residents of Hampstead served this past year. They offer comprehensive mental health care for 10 towns in the area. He said that there are a lot of issues going on right now in society such as the current Heroin epidemic and that most of the towns they service are going through the same problems. Mr. Topo said that they see kids as young as 6 or 7 years old through senior citizens and provide counseling, and medication along with various types of therapy. They also work with the various schools in the 10 towns serviced. One of the other services they provide is critical stress debriefing and they will work with the particular group of people affected (i.e. teachers/parents). Selectman Lindquist asked if insurance is billed or if the services are no charge. Mr. Topo said that insurance is billed for services and the money from the towns offsets the fees for those that can't afford to pay. He noted there was no cost for the critical stress debriefing.

Selectman Hartung asked about the closing of the Beaver Lake Lodge which provides a place for people to live with mental health issues and is run by CLM. Mr. Topo said that they just announced that it would be closing. The building is old and the cost to maintain it is getting to be too much. He said the people that work there are amazing and there were 15 beds there. Chief Beaudoin spoke to the services that CLM provides the police department. He said that they probably account for 1/3 of the people seen. When they respond to a call and a mental health evaluation is needed they call CLM and they meet them at the ER.

#### **Lamphrey Health Clinic- Debora Bartley**

Ms. Bartley thanked the community for their support. She stated that they are the largest and oldest Health Care Center in NH. They service infants to seniors for mental health, pediatrics, dental, medical etc. She noted that she was here tonight to talk about the transportation services they provide for seniors and the disabled to get to doctors' appointments. She reported that there were 331 Hampstead residents served with 47 receiving reduced fees. They also offer a medication assistance program (called MAC) which has about a \$13,000 value for Hampstead. They are looking to increase the transportation numbers and are looking to help people that need rides to things like dialysis.

Selectman Hartung stated that we primarily use CART for transportation. Ms. Bartley noted that she had sat on the Derry Salem Transportation Board and would like to hook up with CART. Selectman Hartung stated that he would hook her up whereas he was on the Board of Directors.

Chairman Murphy asked what the cost was getting a ride. Ms. Bartley responded that it was a \$5 donation and that 80% of the riders pay it. She noted that they do receive funding from BAE to offset the cost of the rides.

#### **Vic Geary Center - Jack Mc Sheehy**

Mr. McSheehy informed the Selectmen that he was the current Chairman of the Board of Directors and he thanked the Selectmen for their support over the years. He stated that there are 7 towns that are part of the Vic Geary center and provide funding. They have been at their location for 35 years. He noted that it previously was built by Post 34 of the American Legion and was donated by Arthur Victor Geary for a senior center. At that time the 7 area towns agreed to provide funding to cover the cost of running the center. He explained that the American Legion leases it to the Vic Geary Board of Directors (10 members from the area towns, 1 Legion member and one liaison) for \$1.00 for 50 years. All members of the Board of Directors are from the surrounding towns served by the center and that the Hampstead member is Bob Walsh. He also noted numerous times that they collaborate with

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meals on wheels (at no cost), which serve about 30 meals per day to Hampstead residents. He said that it looks like there are about 49 Hampstead residents who attend on a regular basis. They run programs such as exercise, bingo, AARP Tax help, monthly teas and various other programs. He read their mission statement and asked that the town continue to support the center at a cost in 2015 of \$6,000.

Mrs. Bassett asked to speak about the Vic Geary Center and stated that she has been a resident of Hampstead for 50 years. She stated that she felt the Vic Geary Center was not doing its best to be a senior center for the area towns. She said it is a private center that received \$6,000 from Hampstead and she felt that the money could be better spent on programs for seniors in town such as at the library. She suggested that the whole funding be reduced gradually so that the Center is able to handle the reduction. She noted that hardly any Hampstead residents use it and they should have to sign in so a log could be kept of who attends. She said that she doesn't like to play cards or knit and that is the majority of the activities there. She also stated that the Salem Senior Center has exercise programs and machines (such as bone strengthening and Zumba). She even noted that the Hampstead Library has chair yoga. The Vic Geary doesn't offer any of that. She also stated that there is a downstairs at the Center and it is set up for the Church that leases the bottom floor. From what she has been able to see the church is set up all week long and therefore the area is unusable to the center. She noted this would be a good area for the exercise classes. She also added that maybe with help from businesses and trades that maybe Hampstead could have its own center.

Mr. McSheehy asked if he could respond and stated that when he took over as the Chair 7 years ago the building was in disrepair and they have worked hard to get it back in shape and to meet the building code. He stated that they rent out the basement to the Church 1 day a week and that the rest of the time it is available. He also pointed out that he saw Ms. Bassett there recently and that she didn't sign in at the book that he said was available.

Mrs Swiderski is a resident of Hampstead and asked to speak about the Vic Geary Center. She said that she has been going to the center for many years but that it has become stagnant. She said that she liked it when they had the line dancing but that moved away. She said that overall it is a nice center but it needs more activity. She noted that she doesn't want to join a Y. She also suggested that maybe they use the storage area behind the stage to set up some exercise machines. If they did that, then the exercise machines wouldn't interfere with whatever is going on in the main room. She also noted that it is a gorgeous room downstairs and that it was only being used one day a week. Mrs. Swiderski also stated that the Recreation Commission should do more for the Seniors in town. She wants to be more active but doesn't play cards. She would walk at the gym but the seniors only do it first thing in the morning and she is more an evening walker.

Mr. McSheehy announced that he would like to see the Town of Hampstead continue to support the center, but that the seniors in town would be welcome whether they supported financially or not.

Discussion on proposals by Swamp, Inc. – Mosquito control, Stormwater management and Knotweed Control

Mrs. Theriault and Mr. Worthen recently met with Swamp, Inc. They are a mosquito control company that also offers water sampling to meet the MS-4 requirements. They also offer Knotweed control on the public roads. Mr. Worthen stated that he was interested in the water sampling for the Stormwater Management along with the Knotweed control. He went over the list of roads that Swamp Inc. had given him with Knotweed that needs to be taken care of and Mr. Worthen was actually able to get the list to only 8 sites (of 32 listed). A lot of the other sites were on the State roads or private roads. Chairman Murphy asked Mr. Worthen why he doesn't use his own manpower to handle the knotweed. Mr. Worthen responded that you need to have a license to spray it and need to take a test to get it. He also said that you can't go in and just cut it because you have to be careful to not spread it. Chairman Murphy said that it would just need to be cut and wrapped in plastic and throw it away from what he has seen. Mr. Worthen said that disposing of it is an issue. He noted that it looks like bamboo and that there is actually some at the town office that probably came in on some bark mulch. There is a 95% success rate with the spraying. Selectman Hartung asked about the bittersweet because he felt that was more prevalent in the area. Mr. Worthen said that the cost of \$8,000 was for both applications and he would like to get a revised price on just the 8 sites that he has noted as needing to get rid of the knotweed. Mr. Worthen said the knotweed grows over time and becomes an

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issue for sight at the roads. The Selectmen asked if the MS-4 water sampling could be done in a separate contract from the mosquito control or if it was just that package. He was hoping the cost would be around \$800 which he could find in his budget compared to the need for \$8,000. Mr. Worthen has already done GPS on about 1/2 the culverts. Mrs. Theriault said that the water sampling is done while they are out doing the testing for mosquitos and that there was value on the MS-4 because they would help with the NOI (notice of intent) that will need to be completed once the EPA has announced what they are. Currently Kris Emerson works with the mosquito company and would need to speak to the section. It was noted that the paperwork on the MS-4 and the assessments are where the help is going to be needed. Mr. Worthen said that he would be able to finish the GPS of the culverts and the field testing.

Mr. Emerson stated that he has a good working relationship with Dragon Mosquito and wasn't looking to make any change. He did agree that if the combined service is for the greater good of the Town he would agree to the change for one year to see how it worked. The decision needs to be made quickly because Dragon Mosquito was in the process of doing the State of NH permit that needs to be done by the end of January. If we were to change vendors, the new vendor would need to complete the permit. Mr. Emerson was asked if he knew if Dragon Mosquito offered a similar service. He responded that he didn't but could check into it. Selectman Hartung suggested that he call Plaistow because he believes the Health Officer there works with it. Selectman Hartung was told that in Plaistow, the Highway Department hired a company that does the testing. After some discussion about waiting until next year it was agreed to check with Swamp Inc. and see if they can do just the testing of the water or if it has to be combined with the Mosquito Control and to get a revised price on the 8 areas to handle the Knotweed. They will have the response in time for the meeting on Wednesday night.

### **Old Business**

Cell Phone Policy- At a previous meeting of the Selectmen there was discussion on the reimbursement of employee owned cell phones and the cost of the town owned phones. Selectman Hartung said that to him the issue is paying people for phones and that currently it is adding up to about \$8,500 per year combined. Mr. Emerson said that it is reasonable to determine which employees and at what level they need to have a phone and document it. He noted that he doesn't want to carry two phones and the Selectmen agreed to reimburse him the cost of using his own phone at \$50. He explained that at a site he can take pictures email them and have responses on a question before he gets back to the office. Chairman Murphy didn't disagree with Mr. Emerson that his use of a smart phone helps in his job. Chairman Murphy held that the choice be given carry your own phone or the town pays for a phone and the employees will be determined. At that time they can also determine a reimbursement cost. Currently the town is paying for 5 smart phones and reimbursing at least two people for the use of the smart phones. The reimbursement for a basic phone could be \$25 and the cost for the smart phone to be determined. Mrs. Theriault was asked to come up with a list of positions and show them to the Selectmen. Mrs. Harrington said that any policy also needs to incorporate the new rules of the use of a cell phone while driving. Effective 7/1/15 cellphone use is not allowed in vehicles in NH. A Bluetooth could be used if calls are to be taken in a vehicle. It was agreed by the Selectmen that any equipment needed is to be provided by the employee themself.

### Liaison Reports

#### **Chairman Murphy**

Pinkerton Academy- Chairman Murphy attended PA last Friday for a meet and greet with the freshman classes on American Government. He was in a group with State Rep. Weyler, former State Senator Saparetto and ex FBI Agent, Steph Landeau. He said it was a good day and a lot of questions. They will do it again in the spring.

#### **Selectman Lindquist**

No update.

#### **Selectman Hartung-**

CART- They hired a new Director, Mark Nelson from Lee NH and this should help move CART forward

**AA Report:**

**Old Police Station**

The School district has postponed its decision on leasing the Old Police Station. However this is on the agenda to discuss on January 27<sup>th</sup>.

**Household Hazardous Waste Day grant**

Mrs. Theriault is in the process of gathering information to request a grant for the HHW day, which is scheduled for Saturday, October 24, 2015 from 9-noon at the Hampstead Middle School.

The letters of commitment have been requested from the participating towns.

**2014 Town Report**

Reports have been coming in from different departments. Mrs. Theriault requested that they provide her with the reports by 1/15. The Board of Selectmen were asked to think about a dedication if they wish and the cover of the Town Report would most likely be the New Police Station.

**New tax rate setting system for the DRA**

The Department of Revenue Administration has initiated the Property Tax Rate Setting System. Mrs. Theriault will be participating in online training. There are approximately six training videos. It is supposed to make the submission of the reports easier and populate the prior year information.

**Meeting Minutes**

The meeting minutes of November 24<sup>th</sup> and December 8<sup>th</sup>, 2014 regular meeting have been signed.

**Selectman Hartung motioned to accept the minutes as amended for November 24<sup>th</sup> and December 8<sup>th</sup>, 2014. Selectman Lindquist seconded the motion. The motion passed unanimously.**

**Activity Report**

Chairman Murphy asked for an update on the correspondence with the accounting software company regarding benefit time on the paycheck stubs. Mrs. Harrington will forward the information.

**Re- Appointments/Appointments**

Chairman Murphy announced that he had received the resignation of Ann Howe from the Budget Committee effective today. This will open another position on the ballot for the balance of her term (two years).

**Selectman Lindquist motioned to accept the resignation with regret. Selectman Hartung seconded the motion. The motion passed unanimously.**

- Call for candidates :
  - Ordway Park, full members and alternates – monthly meetings
  - Recycling and Waste Disposal Committee – monthly meetings
  - Recreation Commission, alternate member – monthly meetings
  - Trustees of the Trust Funds, alternate members – meetings as needed

Selectman Lindquist said there was a request from someone to be on the Historic Commission. They were told to attend the next meeting of the commission and see if they were interested.

**Correspondence**

There was none.

**Visitors Comments**

There were none.

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Non-public RSA 91A:3 II (a) employee matters

**Selectman Hartung motioned to go into nonpublic session under RSA 91A:3 II (a) employee matters at 8:43 pm. The motion was seconded by Selectman Lindquist.**

**Roll Call vote: Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes;**

**Selectman Hartung motioned to come out of nonpublic session under RSA 91A:3 II (A) employee matters at 9:32. Selectman Lindquist seconded the motion.**

**Roll Call vote: Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes;**

**Selectman Hartung motioned to seal the minutes of the nonpublic session. Selectman Lindquist seconded the motion. The motion passed unanimously.**

**Selectman Hartung motioned to adjourn at 9:32 pm. Selectman Lindquist seconded the motion. The motion passed unanimously.**

A True Record.



Tina Harrington, Recording Secretary

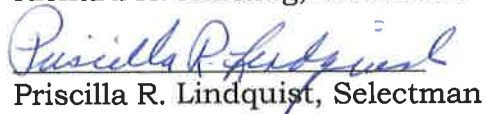
Approved By:



Sean P. Murphy, Chairman



Richard H. Hartung, Selectman



Priscilla R. Lindquist, Selectman