

HAMPSTEAD PLANNING BOARD

11 Main Street, Hampstead New Hampshire 03841-2033

Phone: 603.329.4100 Extension 102 Fax: 603.329.4109

E Mail: planningboard@hampsteadnh.us

Change of Use, Occupancy, Ownership, Number of Owners

The purpose of this worksheet is to provide information to the Planning Board to aid in the assessment of whether a site plan is required for the change in use, ownership, occupancy, or number of owners of an existing commercial or industrial site. The worksheet is to be completed by the Applicant. The business information is provided to the Fire and Police and other town agencies. A review meeting with the Technical Review Committee may be required prior to meeting with the Planning Board. All meeting costs are to be borne by the applicant.

Map _____ Parcel _____ Zone _____

Owner Name _____ Phone _____
Address _____

Application Fee \$25.00

_____ Paid Check Number _____ Date _____

BUSINESS SITE INFORMATION

Name & Address of proposed use: _____

Description of proposed use _____

Hours of Operation _____

Number of Employees _____

Signature of Applicant _____

Address & Contact Information _____

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Requested Information

- Does a Site Plan exist for this Site: _____ Provide a copy _____
- Date and Recording Number of Plan: _____
- Is the site in conformance with the approved plan? | Yes | If NO then explain: _____

- What is the current use of the site? _____

- Is the proposed use the same as the current use? _____
- Are any changes to the structure or site anticipated? _____

- Attached a copy of the approved septic design _____
- Can increased sewage loading be expected based on the proposed use? _____

- Can increased Traffic be expected based on the proposed use? _____

- Will the proposed use have any impact on Town Police or the Fire Department? _____

- Will the number of owners increase for the site? _____
- Names and Addresses _____

- Will there be a sign? Yes No _____
- A sign permit is required from the Building Department. _____

These may not be the only issues addressed.

BOARD DECISION

Board Decision: A Site Plan is required YES NO Date _____

Conditions: _____

Chairman Paul Carideo

Secretary Debbie Soucy