



# **TOWN OF HAMPS TEAD**

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## **BUDGET COMMITTEE**

### **Minutes**

**November 9, 2017**

**7:00 PM**

**PRESENT:** Carol Cipriano, Donna Green, Steve Londrigan, Emily Reschberger, Andy Weir

**VISITORS:** None

**1. Call to Order: Pledge of Allegiance**

The meeting was called to order by Steve Londrigan at 7:00pm in the Selectmen's Office, Hampstead Town Hall. Steve Londrigan led the Pledge of Allegiance.

**2. Approval of Minutes:**

Motion by Andy Weir to approve the November 12, 2017 Draft Minutes. Emily Reschberger noted the date on the minutes was October 11, it should read October 12. Steve Londrigan made a motion to approve the amended minutes. Donna Green will make the change and send the amended minutes to Tina Harrington.

Vote: 5 0

**3. Visitors' Comments:**

No visitors at this time.

**4. Discussion Town Budgets:**

Steve Londrigan handed out the latest budget with the Selectmen's additions. The 2018 budget stands at \$6.4M right now. There will be additional figures added as the wage increase for the snow removal was not yet added in.

**5. Members Comments:**

Emily Reschberger noted the Road Agent is receiving the contracts for the snow removal, etc. The figures for Bulk and Recycling should be ready after the final dump day this Saturday and ready for the December 11<sup>th</sup> meeting. The health insurance and dental insurance figures were not entered in the budget Steve Londrigan handed out. The change will be small because there is a 6% decrease in health insurance and a slight increase in family dental approved by the Selectmen. Andy Weir contacted the Fire Chief and there are no changes in his budget. The Library has no changes currently. Carol Cipriano said the Recreation Department has nothing new from their last meeting. It looks stable. The Senior Center is looking for a Coordinator to run it. Emily Reschberger noted on the Recreation Department budget there is \$500 for the Coordinator position and \$400 for food for the Senior Center. There may be a modest proposal to earmark money for food. There are approximately 1,000 seniors living in Hampstead. Not all 55+ communities have a community meeting area. The Library has a drop-in center from 9am – noon one day a week. There currently is no marketing, etc., just word of mouth. Carol Cipriano said the Recycling Department had minor change to their budget from last year. Next year the contract is due for renewal for collecting the recycling. Places have stopping accepting recycling. It's not paying any longer. There is a \$800 proposal for a shed at the transfer station for a

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swap shop. Donna Green said there were questions about the Capital Needs line. Currently there is \$10,000 a year put aside for repairs, etc. She questioned the \$19,000 spent a couple of years ago and found that it was spent on the Library parking lot. Steve Londrigan asked if there was a list of repairs needing to be done like what the School Dept. had compiled previously. Concerns were raised by Steve Londrigan and Emily Reschberger because of the age of the buildings, both brick and wood, air conditioning and roofs. Concern is for whether the reserve is underfunded or overfunded. Donna Green will ask for a list of five things that might need repair in the future. Andy Weir suggested compiling a list of common sense detailed question guidelines, similar to an Executive Summary, so that it could be reviewed quickly. This would be available to look at before meetings. Emily Reschberger noted that voters can get the budget information by cable, newspaper and the Town Report. It could be a supplement which could be picked up with the Town Report. Andy Weir will draft a one-page summary for review to then send to the Selectman. With the Selectmen backing it should make it easier for people.

**6. Next Meeting Agenda Items:**

Final budget review meeting to be held on Monday, December 11<sup>th</sup> 6:30 pm at Town Hall.  
Review Executive Summary proposal.

**7. Schedule Next Meeting Date:**

Thursday, December 14<sup>th</sup>, 7pm at Town Hall final discussion on the 2018 budget.

**8. Visitor's Comments:**

Joe Guthrie asked if the Executive Summary will be standardized. He feels this will be a tool for department heads, the Budget Committee and the voters.

**9. Adjournment**

On motion to by Emily Reschberger, seconded by Andy Weir, the meeting was adjourned at 7:30 pm.

Respectfully submitted,

Donna Green

