DATE: June 7, 2023

TIME: 7:00 P.M.

LOCATION: 9 Mary E. Clark Drive, Library Meeting Room

GOAL: Finalize Goals for 2023, Roles and Responsibilities of Committee

PREMEETING ACTIONS: Please Review 2022-2023 Master Plan Action Item List

1. GENERAL ORGANIZATION: Review Establishment of Steering Committee, and Its Purpose
2. Update Committee Membership
3. Review Expectations of Steering Committee Members:
	1. Facilitate Coordination and Completion of Master Plan Actions
	2. Relationship of Steering Committee To Town Departments and Committees
	3. Modify Action Plans to Changing Circumstances
	4. Assess Priority of Action Items, support funding requests as needed
	5. Ensure BOS has sufficient Information to make Timely Decisions
4. ASSESSMENT OF 2023 ACTION ITEMS
5. Select Action Items and Set Primary Steps for 2023
6. Consider Intergroup Involvement
7. Determine Impediments to Achieving Action Items
8. GENERAL DISCUSSION, MEMBER QUESTIONS
9. REVIEW AND APPROVE MEETING MINUTES
10. SET NEXT MEETING DATE
11. ADJOURNMENT