

HAMPSTEAD PLANNING BOARD

11 Main Street, Hampstead, New Hampshire 03841-2033

SUBDIVISION APPLICATION CHECKLIST

Submitted
Yes No

		1	Name of subdivision; name and address of subdivider
		2	Name, address, license number and seal of surveyor or other persons; north arrow, graphic scale, and date of plan
		3	Signature block for Planning Board endorsement
		4	Locus map superimposed on Town Tax map and zoning designations
		5	Boundary survey and location of permanent markers
		6	Name and addresses of all abutters and all holders of conservation, preservation, or agricultural preservation easements
		7	At least two (2) ties to New Hampshire State Grid Coordinate System
		8	Tract boundary lines, right-of-way lines of streets, easements, park areas, or land to be reserved or dedicated to public use.
		9	Location and description of all existing and proposed streets, with names, classification, width of travel surface and rights-of-way
		10	Final road profiles, centerline stationing, and cross sections
		11	Location and width of proposed driveways
		12	Location of building setback lines & buffers
		13	Existing and/or proposed buildings, other structures
		14	Water courses and base flood elevations
		15	All land within one thousand (1,000) feet of any portion of the Subdivision in which the Owner/Applicant has an interest
		16	Existing and proposed topographic contours
		17	Existing soils and wetlands delineation based on a High Intensity Soils Survey (HISS)
		18	Location of all existing and proposed electric, telephone, cable, gas, and any other public utilities
		19	Locations of all existing and proposed potable water, sanitary sewer and stormwater utilities, including but not limited to mains, services, valves, structures, culverts, headwalls, swales/ditches, riprap areas, detention/retention areas, and dams/weirs
		20	Location of perc tests, test results, outline of 4,000 square-foot leach bed, applicable septic setback lines
		21	Location of existing and proposed wells, with 75-foot radius
		22	Data Listing: area of land subdivided, number of building lots, length of streets, minimum lot size, minimum lot frontage, minimum front, side, and rear setbacks, area of open space/conservation strips
		23	Plans for stormwater management and erosion control
		24	Plans for grading and drainage
		25	Copy of state subdivision approval
		26	Alteration of Terrain Permit
		27	NH DOT Driveway Permit
		28	Copy of any easements/deed restrictions
		29	Any additional reports or studies

Signature of Consultant/Applicant

Signature of PB Agent