

# HAMPSTEAD PLANNING BOARD

11 Main Street, Hampstead, New Hampshire 03841-2033

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## Minutes Workshop August 21, 2023

A meeting of the Planning Board was held on Monday, August 21, 2023 at the Hampstead Town Hall, 11 Main Street, Hampstead, NH.

**PRESENT:** Randy Clark (Vice-Chairman), Lewis Eaton (Ex-Officio), Kim Colbert, Alan Davis and Susan Hastings.

R. Clark chaired the meeting and announced that Susan Hastings would be a voting member at the workshop.

### 1. Map 1 Lot 091 – Brianna Woods aka Endicott Lane

R. Clark referred to the 8/17/2023 KNA memo regarding the relocation of the fire cistern for the Brianna Woods Subdivision project. The board was reminded that the HFD was ok with the change in location.

**MOTION:** K. Colbert made a motion to accept the relocation of the fire cistern as a minor design modification under Section III:5 of the Land Subdivision Regulations.

**SECOND:** L. Eaton

**VOTE:** 5-0

### 2. Regulation Update – continued discussion

The board reviewed an updated copy of the architectural and landscape design regulations which were amended to include some suggestions from the HWRC regarding irrigation. K. Colbert stated that she and D. Soucy had questions on the street tree strip design standard and weren't sure if it would be appropriate for Hampstead. The board will ask Keach about this at the next meeting.

### 3. Town Engineer RFQ

D. Soucy explained the RFQ process and indicated that Chairman Weimar had made comments on the prior RFQ and had some questions. Town Counsel reviews all RFQ's before they are posted to the public, all RFQ's are received by the BOS office and opened at a BOS meeting. The BOS will then forward all RFQ's to the PB for their review and recommendation. R. Clark stated that the board needs someone to make the process flow at meetings.

### 4. Member Comments

K. Colbert had a question regarding the paving at Miners Way. R. Clark explained that the warehouse is located on private property and cars will not be travelling on the site. R. Clark stated the commercial site is private and feels the paving is acceptable and safe.

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## 5. Review Minutes (8/7/2023 Public Hearing)

**MOTION: A. Davis made a motion to accept the 8/7/2023 minutes as presented.**

**SECOND: L. Eaton**

**VOTE: 4-0-1 (S. Hastings abstained)**

## 6. Correspondence

- a. DRAFT 8/2/2023 ZBA minutes
- b. Town of Hampton cell tower notice
- c. Town of North Hampton cell tower notice

## 7. Adjourn

**MOTION: S. Hastings made a motion to adjourn at 7:30 P.M.**

**SECOND: L. Eaton**

**VOTE: 5-0**

Minutes prepared by Debbie Soucy, Secretary