

HAMPSTEAD PLANNING BOARD

11 Main Street, Hampstead, New Hampshire 03841-2033

Minutes Workshop March 15, 2021

A meeting of the Planning Board was held on Monday, March 15, 2021 at the Hampstead Town Hall, 11 Main Street, Hampstead, NH.

PRESENT: Steve Wentworth, (Chairman), Randy Clark, Sean Murphy, Chuck Ashford, Jr., Bob Vilella, Mike Hanides, Kim Colbert, Susan Hastings (alternate) and DJ Howard (alternate).

Planning Board Matters

1. Welcome New Member, Kim Colbert/Election of Officers

K. Colbert informed the board she had not yet been sworn in; this means she would not be voting this evening.

MOTION: B. Vilella made a motion to appoint Steve Wentworth as the PB Chairman.

SECOND: C. Ashford

VOTE: 6-0

MOTION: B. Vilella made a motion to appoint Randy Clark as the PB Vice-Chairman.

SECOND: C. Ashford

VOTE: 6-0

MOTION: C. Ashford made a motion to appoint Debbie Soucy the Secretary.

SECOND: R. Clark

VOTE: 6-0

2. Jenn Rowden, RPC, Master Plan Discussion

Jenn Rowden participated remotely and spoke with the board about first steps in the MP process. J. Rowden gave the board a high-level overview of and explained the MP is policy and Zoning and Regulations are the rules that follow that policy. The MP should serve the community for the next 20-30 years, but should be reviewed at least every 5-10 years. The MP is the strategic plan for the community.

J. Rowden explained that the MP update will take approximately 15 months to complete. J. Rowden had asked the board members to consider the following:

1. Is there a preference to have the entire Board at all MP discussion sessions or have a subcommittee with periodic meetings with the entire board? After some discussion the board decided that a MP subcommittee should be formed. The subcommittee will work on things like public outreach, feedback on surveys, drafting of content, etc.

2. When the board thinks of the MP format what comes to mind? J. Rowden explained that there will be a traditional paper MP as required by the RSA. In addition, the use of a story map was proposed as part of the MP process. The story map is a more accessible, usable, and more interactive document.

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3. Are there any specific community events, places, or communication avenues that Hampstead residents get information? S. Murphy mentioned the Fourth of July fireworks celebration and the outdoor concert series on the green. K. Colbert mentioned the fishing derby and movie nights. D. Soucy mentioned the Hampstead Happenings Facebook page, the Communication Committee. The transfer station was also mentioned as an avenue for distribution of information. J. Rowden stated that targeted Facebook ads and posts will be used during the outreach process.

S. Murphy asked about next steps. J. Rowden stated she needs to refine the scope of work based on this evening's discussion. J. Rowden suggested that the subcommittee members be chosen by the 4/5 meeting.

3. Alan Davis, RPC Commissioner Reappointment Discussion

Alan Davis spoke to the board about his interest to continue as RPC Commissioner. Alan stated he has an interest in helping with the MP. The board thanked Alan for his service and read a complimentary email from T. Roache, RPC.

MOTION: C. Ashford made a motion to reappoint Alan Davis as RPC Commissioner for another 4-year term.

SECOND: R. Clark

VOTE: 6-0

4. Robert Weimar, Alternate Interest

Bob Weimar was present and gave the board members a summary of his qualifications. Bob noted that he has experience working on Master Plans. Bob stated he is retired now and has time to commit to the board.

MOTION: R. Clark made a motion to appoint Robert Weimar as an alternate to the Planning Board.

SECOND: B. Villella

VOTE: 6-0

5. Axis GIS/Map Update Discussion

D. Soucy informed the board members that the office has received a couple requests from other boards and committees looking to add "layers" to the Axis GIS system. D. Soucy asked the board if they would like those making requests to come before the board and present their request or if she should simply continue to handle the inquiries. The board felt it was appropriate to continue the process as usual. D. Soucy stated that both the Conservation Commission and the Water Resource Committee will be adding layers to the Axis GIS during this year's annual update. D. Soucy reminded the board map updates are requested beginning in April each year and the final product is typically distributed in May.

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Minutes Workshop March 15, 2021

6. Member Comments

R. Clark reminded the board members that replacement pages for the Zoning were included in their packets. D. Soucy updated the zoning as a result of March election; the 2021 Zoning is on the website as well.

S. Murphy asked the Capital Improvement Plan (CIP) Sub-Committee when they could meet again. R. Clark, S. Murphy, and DJ Howard will meet on Thursday, 3/25 at 7PM at the town hall. D. Soucy will post notice of the meeting.

The Master Plan (MP) Sub-Committee will consist of PB members Kim Colbert, Mike Hanides, and newly appointed alternate, Bob Weimar. An additional 2-3 members from other boards/committees will be discussed at a future date.

7. Review Minutes (3/1 Public Hearing)

R. Clark asked that the following sentence be added to Line 64 "P. Carideo noted that because of driveway length a turn-around plan is needed.

MOTION: R. Clark made a motion to accept the 3/1 minutes as amended.

SECOND: C. Ashford

VOTE: 6-0

8. Correspondence

- a) February and March 2021 ZBA draft minutes
- b) NHDES Wetland Permit, Map 9 Lot 60-7, 14 Hastings Drive, construction of beach and beach walls
- c) Notification - Methuen Falls Hydropower Project
- d) 3/1/2021 letter from Great North Property Management re: map discrepancy, Angle Pond Woods

9. Adjourn

MOTION: B. Villella made a motion to adjourn at 8:10 P.M.

SECOND: C. Ashford

VOTE: 6-0

Minutes prepared by Debbie Soucy, Secretary