

HAMPSTEAD PLANNING BOARD

11 Main Street, Hampstead, New Hampshire 03841-2033

Minutes Workshop January 16, 2018

A Workshop of the Planning Board was held on Tuesday, January 16, 2018 at the Hampstead Town Hall, 11 Main Street, Hampstead, NH.

PRESENT: Paul Carideo, (Chairman), DJ Howard, Chris Howard, and Randy Clark

Chairman Carideo opened the workshop at 7:00 P.M.

Planning Board Matters

1. Site Plan Regulation Review

The board members discussed the items that they felt needed to be reviewed and possibly revised as a result of 2017 application submissions. The topics of interest include but are not limited to the following:

- Lighting
- Parking
- Percent of coverage

2. Subdivision Regulation Review

The board members discussed the items that they felt needed to be reviewed and possibly revised as a result of 2017 application submissions. The topics of interest include but are not limited to the following:

- Lighting
- Buffers
- Road specifications
- Driveway specifications
- Section VI Plat Details #13 - Update to Soils Chart, HISS Mapping (Review Rockingham County website for most recent data charts)

3. 2017 Year in Review

The board members reviewed the 2017 Attendance record as well as the preliminary 2017 Report to the Town. Both documents are included as attachments to these minutes as part of the record.

4. Member Comments

D. Howard made a comment concerning the "checklist" for the Site Plan Application. Section 8 – Application Requirements: Exhibits and Data of the Site Plan Regulations serve as a guide that is currently used in lieu of a checklist as it lists in detail the information that should be submitted to the PB.

D. Soucy asked if the applications could be updated to include the submission address for the Town Engineer, Dubois & King, as not all applicants are aware that

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copies are required to be submitted to the Dubois & King office in Bedford, NH. P. Carideo stated that the application could be updated to reflect this submission requirement.

D. Soucy was asked to provide the PB members with the date of the Town Deliberative Session via email. The deliberative session is to be held on Friday, February 9, 7:00 PM at the Hampstead Middle School.

5. **Review Minutes** (1/2 Meeting) – Deferred to the next PB meeting since not enough members were present to vote.

6. Adjourn 8:40 P.M.

MOTION: D. Howard

SECOND: R. Clark

VOTE: 4-0

Minutes prepared by Debbie Soucy, Planning Board Secretary