

Recycling and Waste Disposal Committee
Meeting Minutes
June 14, 2017

PRESENT; E. Cabral, (Chairman), C. Kowalski, C. Cipriano, R. Nugent, and P. Wentworth

Guests: P. Lachapelle (Waste Management)

MINUTES

The minutes from April 12, 2017 were approved with a motion by P. Wentworth and a second by C. Cipriano. There was no meeting held in the month of May.

New Business

Waste Management- P. Lachapelle was present at the meeting to present what Waste Management is seeing and to be available to answer any questions the committee may have about the industry. E. Cabral mentioned that the committee is in the research mode as to the direction they will be looking for the RFP that is set to go out in 2018. Mr. Lachapelle highly recommended that the committee allow the vendor awarded the contract at least six months lead time if possible. He explained that the trucks are built to specs for each company and that could take about 6 months to finish. He also stated that the automated system was a great system. He asked the committee what their ultimate goal was. E. Cabral responded that the committee wants to increase recycling. She also pointed out that the automated system is a safer way for the industry and that it seems that the majority are moving that way. Mr. Lachapelle recommended that if the program is weekly then a 64 gallon toter for trash would be the size they should look at. There should be an option for heavy users to purchase a second toter. He also pointed out that there would need to be education to the public on how to use them. He said the only thing better than the toter system would be to move towards "Pay as you throw" which is usually a political issue. Mr. Lachapelle pointed out that the toters are aesthetically pleasing through town. He pointed out to do what was best for the town. Ms. Cabral stated that she would hate to go to an every other week recycling to save money because it is not always the best way. She asked Mr. Lachapelle what Waste Management has been seeing as a way to increase recycling. He stated that the town could see a slight increase in recycling. Waste Management will show residents how to properly recycle items. He explained that if the truck sees a residence that doesn't recycle is or doing so incorrectly, they report it to the office which will reach out to the resident and actually go to the home to give lessons. He also offered to provide a link from our website to Waste Managements. He explained that they have a great education product.

Recycling Market- There was discussion about the state of recycling. The industry has been moving to a cost sharing formula. When the revenue is down on the recycling, the town would pay and when the revenue is up, the town would receive a portion of the revenue. During the winter there was a small surge in recycling and the towns saw revenue from the sales of the materials. He stated that they start with a base standard for a town of our size and look at what an average collection would be. This is the blended value. They use what they know is generated by the town and subtract a processing fee which includes things such as the travel time to their Billerica site. Mr. Kowalski asked about the tipping fee costs. Mr. Lachapelle stated that the incinerators are choking up and prices are going up. He was then asked about the fuel surcharge. Mr. Lachapelle stated that with about 3200 units and two trucks on the road daily the price per gallon of the fuel will be built into the proposal and the town would be charged if it goes over the price per gallon. He did mention that if the town does not move in the direction of the cost sharing and chooses to have no exposure, they would pay for it in the overall contract cost.

There was discussion about the changes in single stream recycling and specifically what the market is showing for glass. Mr. Lachapelle stated that every market area handles glass differently. It has a higher value here. He also noted that the States with a bottle bill have an

impact on it as well. The cost to transport is more because glass is heavy. He also stated that with the oil market down, it is currently cheaper to make plastic than to recycle it so it is a tough market. He stated that they could give two ratios. E. Cabral asked how they would ask in the RFP for the recycling. Mr. Lachapelle offered to send the verbiage to the committee. E. Cabral thought that showing the cost would be a way to help recycling increase.

C. Kowalski asked how Waste Management handles complaints. Mr. Lachapelle explained that the driver would talk with dispatch and/or notify the route manager. If there are issues they will tag it. He said that they have a contract manager that handles the account, a district manager and then a route manager driver. He said that they meet 4-5 times a year to discuss the account, and more frequently if needed.

E. Cabral asked if Waste Management communicates with the residents such as via flyer etc. Mr. Lachapelle responded that they could and again they would do the link to the interactive site on the town's website.

C. Kowalski asked Mr. Lachapelle about the toters and if Waste Management had specifications for what they used. Mr. Lachapelle stated that they go out to bid and should have some standard information. The lifespan on the toter depends on the user but on average last 9+ years. If the truck damages the toter, they will replace it. The cost of the toters is spread out over the life of the contract. The average cost of a toter is about \$50/\$60 each for a 64 gallon one. In the RFP, the town could decide to own the toters at the end of the 5 year contract and state who is responsible to replace. C. Kowalski asked about the residents that currently have toters and whether or not they would be able to use them. The response was that they would need to look at them and see if it could be picked up.

Mr. Lachapelle was asked if there should be a pre-bid meeting as part of the process. He responded that there should be one a month or so after the proposal went out so that people had a chance to look over the RFP and come up with any questions.

He was asked about towns that they currently work with and he gave Kingston and East Kingston as contacts for how they are currently doing trash/recycling.

C. Cipriano brought up a concern for where some residents as to where the toters would be stored such as a condo complex.

C. Kowalski stated a workable timeline and that is finalized what they want in January 2018, RFP out February/March with a return for May and award the contract by June 30, 2018. Mr. Lachapelle left around 8:45 and thanked the committee for their time.

NRRA Conference- R. Nugent reported that he spoke with the NRRA (Northeast Resource Recovery Assoc.) regarding mattresses. They said there was a place in Framingham, MA that would take them. Mr. Nugent called the number he had but hadn't had a response yet. He also noted that we need to come up with a solution for the amount of cardboard that comes down to the transfer station.

Household Hazardous Waste- Mrs. Harrington informed the committee that a letter had been received from Dan Garlington of Plaistow with the next five year rotation schedule for the Household Hazardous Waste Collection. There is a request that each town commit to the schedule along with supporting both collections (Spring and Fall). The committee had some concern regarding the increased costs for the collections and suggested that a different vendor be looked at. There was a note that a meeting could be requested for each of the towns to sit down together. It was decided that Mrs. Harrington would contact Mr. Garlington and tell him that the Hampstead RAWD committee is requesting a meeting to discuss a way to control the costs. Mr. Harrington will contact Mr. Garlington. There was also discussion regarding the way the Chester transfer station handled their materials compared to Hampstead.

Old Business

There was none.

Motion to adjourn at 9:12 pm was made by C. Kowalski and seconded by P. Wentworth and passed 4-0. (E. Cabral left at (8:50 pm)

NEXT MEETING

July 12, 2017 at 7:30 p.m.

Continued discussion on RFP's

Future Agenda Item: Vendor from Cascade Cart Solutions

Respectfully Submitted,

Tina Harrington,
Recording Secretary