

**Recycling and Waste Disposal Committee**  
**Meeting Minutes**  
**October 14, 2020**

**PRESENT;** R. Davis, E. Cabral, and P. Wentworth

**Guests:** None

Meeting started at 7:00 pm.

**MINUTES**

*R. Davis made the motion to approve the minutes of September 9, 2020. The motion was seconded by E. Cabral. The motion passed 2-0-0.*

**OLD BUSINESS**

***Swap Shop***

E. Cabral updated about the Sept. Swap Shop event, which was last open on Sat., Sept. 19, 10-12 pm. There were approx. 25 visitors and a substantial amount of furniture was taken, including a bunk bed, 10 chairs, bookshelf, 20+ toys/kids bikes, desk, household items like pots, pans, décor, etc. The container was emptied by half. In October, E. Cabral and R. Davis split the Transfer Station day (Oct 10) to inform visitors about the new Swap Shop and select usable items from residents before going into trash container. More furniture, toys and household items were collected. The plan was to open on October 17, but due to heavy rain forecasted, the Swap Shop will not be open this day, but instead open twice in November (7<sup>th</sup> & 21<sup>st</sup>) from 10-12, in addition to open on the Transfer Station day on Nov. 14<sup>th</sup>.

E. Cabral ordered two 2'x2' vinyl signs that read "Swap Shop Open Today" from the NH Correctional Print office in Concord, NH. The signs will be placed on a large easel on days the Swap Shop is open. S. Harms gave the committee access to an old "waste & oil collection" easel to use. Sign cost \$50.

***Household Hazardous Waste***

E. Cabral noted that T. Harrington did a site tour with our Tradebe contact, Glen Wilkinson, on Thursday, September 10. T. Harrington relayed her notes to S. Harms since his team is handling traffic flow the day of the HHW event (October 24, 9-12 pm).

The committee discussed the need to order additional small pencils since we won't be able to sanitize pencils onsite (typically pencils are collected after used by residents once they complete the form). E. Cabral will ask T. Harrington to order and have ready for the event.

E. Cabral and R. Davis will both volunteer at the HHW event.

***New Business***

- E. Cabral discussed the need for the RAWD Committee to use the entire container for Swap Shop items. Originally it was planned for the shipping container to be split – half for the Swap Shop items, half for use by the Transfer Station employees. P. Wentworth received a quote from a shed supplier in Danville, NH and for a 10x16 shed, 2 windows, 1 double door - \$5500. E. Cabral will work with T. Harrington to discuss if money is available in current budget.
- T. Harrington created a first draft of the RAWD 2021 budget. E. Cabral and C. Kowalski and T. Harrington will have an updated draft ready for the November meeting.

Motion to adjourn at 7:45 pm was made P. Wentworth and seconded by R. Davis and passed 3-0.

Upcoming Events

Household Hazardous Waste Day Collection- October 24<sup>th</sup> 9 - 12 pm

Transfer Station – November 14 (Bulk Trash), November 21 (Brush Only), 8 – 4 pm

Swap Shop – November 7 & November 21 (10 - 12 pm)

NEXT MEETING

November 11, 2020 (at 7:00 pm)

Respectfully Submitted,

Ellen Cabral