

**Recycling and Waste Disposal Committee**  
**Draft Meeting Minutes**  
**November 13, 2019**

**PRESENT;** R. Davis, P. Wentworth, R. Nugent and C. Kowalski

**Guests:** None

**MINUTES**

*P Wentworth made the motion to approve the minutes of October 9, 2019. The motion was seconded by R. Nugent. The motion passed of 4-0-0.*

**NEW BUSINESS**

*2020 Budget-* C. Kowalski presented the proposed 2020 budget. The changes in the budget are in workshops which is up \$100 and a decrease in misc. expense by \$500. The Leased Equipment is done to \$80,000 to cover the annual payment on the carts. Tipping Fee is up \$5767.00 to cover for actual along with a 4% growth added. The largest increase is in the Household Hazardous Waste. It is our turn to host the event and we need to budget for the full cost which has been running about \$31,000. There will be income from the other communities to cover some of the costs, but need to budget the whole thing. The cost including the spring collection puts the cost at \$41,500.00. The total 2020 budget is at \$842,727.00, which is an increase of \$29,345 or a 3% increase. The committee discussed the site maintenance and whether or not the work would get down this year. It was agreed to leave the money in the 2020 budget so the work could get completed. P. Wentworth explained that it would be a 40 foot by 8 feet Trailer. It would have an entrance for the employees and access for a swap shop. They would need to put in a few windows, electric work and something for heat or ac. It was suggested to also put grills over the windows to protect them from vandalism when it is closed for the season. Everyone agreed to move forward with that budget.

**OLD BUSINESS**

*HHW Collection Day-* R. Davis reported that she along with E. Cabral worked at the collection site in Danville. She noted that it was hard to watch people with one light sit in line for 45 minutes. There needs to be more information given out with the HHW flyer so people know what to bring and what not to bring along with ways to dispose of all the items not taken. She also stated that there needs to be a better process for the collection.

*Comments regarding the last meeting-* C. Kowalski asked what everyone thought about the last meeting with Pinard. Everyone noted that they thought it was informative. They discussed the option of the extra bags and how it would work. The committee discussed whether or not to go forward and agreed to see how the first holidays go before making a final determination about allowing one bag a week extra at a cost. It was noted that there is a lot of cardboard that is not being broken down. Issues at the transfer station the last few months were better with the final collection day in November. They discussed the issue with mattresses and it was noted that T. Belanger was going to look into other places to dispose of them and get back to the committee. T. Harrington was asked to see if there was an update on this.

P. Wentworth stated that there are a couple of signs that need to be purchased for the transfer station that state no C & D collected with one bolted right on the packer. There was a concern that some people don't know what is included as C & D (construction and demolition materials). The group discussed putting together a map of the transfer station so people could load their cards in the way it would be unloaded and include it with the flyers – maybe redesign the flyers a little bit as well. It was noted that Chester and Sandown currently have the process of unloading the stuff as you go through the process, by knowing ahead of time how it is all laid out.

Motion to adjourn at 8:59 pm was made R. Nugent and seconded by C. Kowalski and passed 4-0-0.

NEXT MEETING

Dec. 11th, 2019

Respectfully Submitted,

Tina Harrington

Next Meeting December 11, 2019