

**Recycling and Waste Disposal Committee
Meeting Minutes
December 11, 2019**

PRESENT; R. Davis, P. Wentworth, E. Cabral and C. Kowalski

Guests: None

MINUTES

D. Davis made the motion to approve the minutes of November 13, 2019. The motion was seconded by P. Wentworth. The motion passed of 4-0-0.

NEW BUSINESS

2020 Priorities

E. Cabral noted that they should set down a list of things that are priorities for 2020. The signage for Kent Farm Transfer Station along with a map of the transfer station were items they wanted to work on. There was also the issue with mattresses and if they can be taken somewhere else by Pinard. T. Harrington will follow up with him. C. Kowalski suggested that we look at the cost of running the transfer station and what comes in as revenue to help offset the costs. The purpose is to not make the fees cover the cost, but it should at least be in the area of maybe two to one. It used to be like that, but with costs increasing the gap has been widening. He suggested that they look at increasing the cost of the transfer station sticker to \$25 from the current amount of \$20. There is also the question on the cost of the mattresses. We are currently being charged at \$40 per mattress when they are collected from the transfer station and taken to Casella in Raymond. The town is only charging between \$5 and \$10 for them. If Pinard is able to take them to a different location, at a cheaper cost, then there may not need to be an increase in them. The committee discussed the options on mattresses. Companies will take them upon delivery of a newer one, if a certain amount is spent. Otherwise they may charge a fee, which is more than what we are charging. People are also turning in mattresses quicker than they used to. The cost in 2019 for running the transfer station is about \$58,000 and it was \$51,000 in 2018. There was revenue of \$25,000 received in 2018 and about \$28,000 in 2019. If they are to increase the fee for the permit and the mattresses, it would need to be brought forward to the Board of Selectmen for a potential public hearing. E. Cabral will present the request it at the December 23rd meeting and hope that they have an answer on the mattresses by then.

E. Cabral will reach out to NRRA to see what we have for points to get signs. P. Wentworth suggested that the sign should be about 2 feet by 3 feet and would need two signs that state no Construction or Demolition Debris allowed and have both put on the packers.

2020- R. Davis suggested that we look at the current flyer and update it and make the no CD allowed more prominent. The map would also be part of the information given out with the transfer station sticker.

2020- Household Hazardous Waste

There needs to be work done on an RFP along with changes they want to see. There was discussion about having two drop offs, one for items that weren't hazardous and didn't need to go through the vendor, but maybe through highway department employees. The other would be for the Hazardous materials. This would hopefully get people through the lines faster and the items that aren't hazardous taken out of the waste stream to the vendor would help reduce the cost. E. Cabral will reach out to the NRRA to see if they could come down and talk with the committee regarding best practices for HHW collection. T. Harrington will need to check with the Middle School to see if the collection can be held there.

OLD BUSINESS

Storage Container

There is a container that is 40 feet by 8 feet ready to be delivered at a cost \$2,900. The paperwork has been submitted for payment so it can be delivered and come out of the 2019 budget. The left front will be for the employees and the back section for the swap shop. The front will need to have heat, AC, lights added along with some insulation. The seller of the container stated that to outfit it to what they want would be about \$3,000. There would need to be some work added to the swap shop as well such as shelves and a window and doors. The committee agreed to have Brantley Construction move forward with as much of the work as they can for 2019.

It was also suggested that tables that get dropped off could be used within the swap shop to show items.

E. Cabral pointed out that there will need to be a policy on how this is going to work. They also need to have a place that will take the items in the swap shop after a period of time.

It is anticipated that it will be open on the 3rd Saturday of the month from maybe 9 am until noon.

There will be no permit needed to get to the swap shop or to drop off. There should be a policy on no small engines and no electronics. They need to make sure it doesn't become a junk drop off.

Additional Bags for trash

E. Cabral asked if the rest wanted to discuss the possibility of an extra bag. The other members noted that at the last meeting they agreed to get through the holidays to see what the need was and then make a decision going forward. R. Davis noted that in Haverhill she saw a special colored bag sitting on top of the carts.

T. Harrington noted that she had to charge a new resident for a cart that was not at the house when they moved in. R. Davis reported that she reached out to all the realtors in town about the need to make sure they are left behind on transfers of property.

Additional Carts

E. Cabral was given the report from Pinard on the total of carts that were purchased as additional ones. There are 50 additional trash carts (yellow tops) and about 26 recycling carts. On the trash carts, the Town of Hampstead was due to get ½ the cost back, amounts to \$75 per cart to cover for the tipping fees incurred by the extra cart. T. Harrington will reach out to Pinard to check on this.

Special thank you to E. Cabral and her son for the delicious cookies provided for this meeting.

Motion to adjourn at 8:59 pm was made R. Davis and seconded by P. Wentworth and passed 4-0-0.

NEXT MEETING

January 8th, 2020

Respectfully Submitted,

Tina Harrington