

# Hampstead Communication Committee

11 Main St Hampstead, NH 03841

**Agenda for Virtual Meeting August 26, 2020 at 6pm**

**Minutes: Deb D.**

## 1. Right To Know Meeting Checklist

As Chair of the Hampstead Communication Committee, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

*a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;*

We are utilizing the Zoom platform for this electronic meeting.

All members of the Board have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # **1-929-205-6099** or by clicking on the following website address: <https://us02web.zoom.us/j/89263759088> The password is: **239718**

*b) Providing public notice of the necessary information for accessing the meeting;*

Instructions are provided on Hampstead's town website at: <https://www.hampsteadnh.us>

*c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;*

If anybody has a problem, please email the committee at: **Hampstead.NH.CC@gmail.com**

*d) Adjourning the meeting if the public is unable to access the meeting.*

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at another time.

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Please note that all votes that are taken during this meeting shall be done by roll call vote.

Let's start the meeting by taking a roll call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Chairperson M.Gillette

Vice Chairperson D.Della Selva

Member J.Lacasse

Member D.Meyer

## **2. Call to order**

## **3. Opening remarks by the Chairman**

Overview of the RTK.

Role Call.

## **4. Review and approval of minutes**

Review 2020-07-29 meeting minutes.

## **5. Old Business**

- Status on contacting assigned committees
- Status on watching CivicPlus training videos
- Status on a possible future Town of Hampstead NH facebook site
- Notified the town about the Census deadline of 9/30/2020 via facebook groups
- Usability project: go through the town site and figure how to re-order/update things to make it more friendly

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## 6. New Business

- What have you been doing to engage and promote your assigned groups?

## 7. Other Business

## 8. Adjourn

Next Meeting:

09/30/2020

Virtual Meeting via Zoom

Minutes: TBD