

# HAMPSTEAD STORMWATER MANAGEMENT COMMITTEE

## Town Office Building

11 Main Street, Hampstead, New Hampshire 03841

### MEETING MINUTES 02/08/22

A meeting of the Hampstead Stormwater Management Committee was held on Tuesday, February 8, 2022 at the Hampstead Town Hall, 11 Main Street, Hampstead, NH.

**PRESENT:** Paul Carideo, (Interim Chairman), Tim Lovell, Michael Buggy and Stephen Wentworth.

Chairman Carideo called the meeting to order at 7:05 PM

#### **Minutes:**

The meetings minutes of 1/11/22 and 1/27/22 were reviewed. T. Lovell made a motion to accept the minutes as amended, M. Buggy seconded.

Vote: 4-0

#### **Environmental Consultant Discussion:**

P. Carideo discussed the revised scope of services from Comprehensive Environmental Inc (CEI) dated January 31, 2022 that was submitted to the Town for 3 Tasks. P. Carideo explained that the revised scope was requested during the January 27, 2022 meeting that was to combine some of the tasks from the original Request For Proposal (RFP) along with specific requirements that Town needs to have for this year's Annual Report to the EPA. A vote from the Committee needs to be taken to either recommend or not recommend to the Selectmen. M. Buggy asked if by doing this, will this be acceptable to show EPA we are working on fulfilling requirements required on the EPA Permit. P. Carideo responded by suggesting that it is not known that if we do it or not, what the results would be from EPA.

M. Buggy made a motion to recommend the C.E.I. Scope of Services Dated January 31, 2022 to the Selectmen for Authorization. S. Wentworth seconded the motion.

Vote: 4-0

#### **2022 Goals:**

P. Carideo went over the 3 minimum controls measures that the Stormwater Committee was to work on. They are Public Education and Outreach on Stormwater Impacts, Public Involvement/Participation and Prevention/Good Housekeeping. A review of the Permit requires Two (2) target audiences of Public Education and Outreach are suppose to be done each year of the permit alternating between 4 categories, which are residential, developers, commercial and industrial. P. Carideo has reviewed the Annual Reports of Year 1, 2 and 3 and it is his opinion, the Town has only provided information for Year 1 to residential/developers.

P. Carideo provided the Committee 3 handouts that would fall under Public Education and Outreach to the Commercial/Industrial sector. The Committee reviewed the handouts and discussed them. It was decided to possibly post the 2 NHDES Fact Sheets to the Stormwater Web Page to meet Year 2 requirements and The third handout, titled "Stormwater Pollution Control for Industrial Facilities" could possibly be mailed out to the Commercial/Industrial properties in Town. M. Buggy asked if it was known how many that would be. S. Wentworth responded by saying it should not be many as we are talking lots not tenants. The Committee

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agreed to do additional research to find out possibly through the assessing office if a list could be put together and find out what costs would be associated with this type of Public Education and Outreach. Another idea was discussed such as having the Planning Board Office hand them out to Commercial/Industrial Applicants. This will be discussed in the months to follow.

#### **Planning Board Regulation Update:**

S. Wentworth stated that no change has taken place since December with regards to the updated regulations.

#### **Membership Needs:**

P. Carideo discussed we are still looking for 1 more Member to have a full Committee.

#### **Member Comments:**

S. Wentworth wanted to hold election of officers; since none were done do to filling of the Committee has taken almost 9 months. The remainder of the Committee agreed.

S. Wentworth made a motion to nominate P. Carideo as Chairman. M. Buggy seconded.

Vote: 3-0-1(PC)

S. Wentworth made a motion to nominate M. Buggy as Vice Chairman. T. Lovell seconded.

Vote: 3-0-1(MB)

No one wanted the Secretary Position so P. Carideo volunteered to continue taking minutes until such time a new member has been added and new vote taken.

#### **2022 Meeting Schedule:**

The next meeting is scheduled for March 8, 2022 at 7:00 PM.

#### **Adjourn:**

M. Buggy made a motion to adjourn; Second by S. Wentworth

Vote: 4-0

Minutes prepared by Paul Carideo